

Announcement of Vacancy Superintendent

Burbank SD 111

October 2026



MISSION STATEMENT

The mission of Burbank School District 111 is to provide a quality education in a safe and secure environment to ensure students reach their full potential as socially responsible life-long learners.

ANNOUNCEMENT OF VACANCY

The Board of Education of Burbank SD 111, Burbank, Illinois is seeking qualified applicants for the position of Superintendent. The Board wishes to select a superintendent who will begin work on July 1, 2027.

The Board expects to offer a salary in the range of \$190,000-\$230,000 and a competitive benefits package including sick days, flex days, vacation days, personal days, health insurance, dental/vision insurance, life insurance, TRS/THIS contributions, and professional membership dues. It is anticipated that the total compensation package will be based on successful experience and education. It is expected that the initial contract will be for a multi-year period, as authorized by Illinois statutes.

APPLICANTS ARE REQUESTED NOT TO CONTACT BOARD MEMBERS.

Burbank SD 111 is an equal opportunity employer and the Illinois Association of School Boards is an equal opportunity employment search agency.

A PROJECTED TIMELINE

Application Deadline:
October 30, 2026 by Noon (CST)

Candidates Presented to Board:
November 2026

Board Interviews Candidates:
November/December 2026

New Superintendent Appointed:
December 2026

New Superintendent Begins:
July 1, 2027

APPLICATION INSTRUCTIONS

IASB has an online application process and does not accept mailed, emailed, hand-delivered or faxed application packets. Please begin your application process at: <https://iasb.myrevelus.com>

Applicants will need to establish a username and password. Applicants will be asked to give consent to a limited background inquiry. Completed responses to statements identified in this announcement will be required.

All applicants must apply online by 12:00 p.m. (CST) October 30, 2026, and upload the following **PDF documents** to receive consideration:

1. A **formal letter of application** indicating your desire to be a candidate for this position.
2. A **formal resume** that includes a summary of achievements in all education positions, educational vision, and goals, personal leadership philosophy and reasons for your interest in this position.
3. At least **three recent letters of reference dated within the last three years**.
4. **Copies of transcripts** from each college/university attended. **Please redact/remove your social security number and birthdate before uploading any of these items).**
5. **Proof of qualification and licensure to be a superintendent in the state of Illinois** (copy of the administrative licensure with all related endorsements*) or other evidence showing qualification to be a superintendent in another state. **(Please redact/remove your birthdate before you upload this document.)**

ALL UPLOADS MUST BE IN PDF FORMAT.

*Information on certification and licensure can be obtained by contacting the Illinois State Board of Education, Department of Educator Effectiveness, 100 North First Street, Springfield, Illinois 62777 or by visiting the ISBE website at www.isbe.net.

Applicants will be required to provide responses to the following online application statements:

1. Describe your experience in curriculum development and instructional implementation.
2. Describe your experience in school finance and budgeting.
3. Describe your experience in developing and monitoring goals for school improvement.
4. Describe your experience in building and sustaining productive relationships with stakeholders (board, staff, students, parents and community members).
5. Describe your experiences in working with a diverse population (socio-economic, cultural, ethnic, etc.).
6. Having read the ideal candidate section of the announcement of vacancy, why do you feel you are a match for this district?

GENERAL INFORMATION ON THE DISTRICT AND AREA

LOCATION – Burbank is a suburban city in Cook County on the southwest border of Chicago. It is approximately two miles south of Midway Airport.

TYPE — PreK-8, 3,100 Students.

OFFICE — 7600 S. Central Avenue, Burbank, IL 60459

STAFF — 9 Principals, 3 Assistant Principals, 298 Certified Faculty, 124 Non-Certified Staff.

CENTRAL OFFICE PERSONNEL — Superintendent, Business Manager, Maintenance Director, Food Service Director, Bookkeeper, Facility Director, Special Ed. Director, Payroll Clerk, Transportation Director, Curriculum Director, Human Resources Director, EL Program Director, Technology Director.

CURRICULUM — District 111 strives to provide students with learning opportunities to grow the whole student – academically, socially, emotionally, and creatively. Every classroom is designed to support and challenge students to progress in every facet of learning. All students in Kindergarten through 8th grade participate in core content area learning. Core instructional content consists of Reading and Language Arts, Mathematics, Social Studies, Science, and Social Emotional Learning. In addition to core content classes, students in our six elementary schools participate in four specials classes: Art, Literacy, Music, and Physical Education. At Liberty Junior High School, students have additional elective options such as: Band, Career Exploration, Creative Writing, Art, Family and Consumer Sciences, Music, Health, Journalism, Physical Education, Spanish, Speech, STEM, and World Cultures.

The department is led by the Director of Curriculum & Instruction along with a Curriculum Technology Coordinator. We also have a team of Instructional Coaches that help support teachers with best instructional practices and differentiation to support all students. The curriculum department schedules a multitude of professional development opportunities for faculty & staff and oversees local and State assessments. Additional programs and services include summer school, E-Learning Plan, Acceleration Program, and Social Emotional Learning.

SPECIAL PROGRAMS — District 111 offers a wide-range of programs that enrich students' educational experiences. The elementary schools offer after-school programs that include academic assistance, sports, and clubs. Liberty Junior High School participates in athletics and activities through the Southwest Interscholastic Conference (SWIC). The district has a very strong band & choir program and hosts numerous concerts and events throughout the year. We also offer working families an affordable after-school care program that is fully run by district-employed staff.

In addition to school and parent-group sponsored events and activities, the District hosts numerous district-wide events including the Back to School Rally, Multicultural Night, Talent Show, Spelling Bee, Young Authors Contest, Art Exhibition, and STEM Fair.

SPECIAL SERVICES — Our Student Services Department is dedicated to providing support and services to students with disabilities to ensure they are benefiting from the educational curriculum while receiving necessary interventions. We provide a wide range of services that allows our students to remain within the district schools. District 111 is also a member of the AERO Special Education Cooperative for additional programming and services as needed based on student IEPs. A Director of Student Services leads the department along with a Student Services Coordinator at the district office and a Student Services Liaison at the junior high school.

District 111 also has a very high population of English Language Learners. The Assistant Superintendent for Teaching & Learning leads the EL department and ensures that students at all levels are receiving EL/Bilingual services and supplemental resources as needed throughout the district.

FACILITIES — McCord Early Learning Center (EC/PreK); Burbank Elementary School (K-5); Byrd Elementary School (K-5); Fry Elementary School (K-5); Kennedy Elementary School (K-5); Maddock Elementary School (K-5); Tobin Elementary School (K-5); Liberty Junior High School (6-8); District Office (Administration Building & Warehouse).

TRANSPORTATION — Students are eligible for free transportation if they live 1.5 miles or more from their assigned school or must cross a hazardous street. We partner with First Student, a leading national transportation provider, to deliver reliable bus services for general education students. Transportation for special education students is contracted through the AERO Special Education Cooperative.

FOOD SERVICE — Whitsons Culinary Group is our meal service provider and we participate in the National School Lunch Program. Currently we are in year three of the Community Eligibility Program (CEP) so all students across the district are eligible for free breakfast and lunch. Additionally, Whitsons provides the daily snack for the after school care program.

DISTRICT WEBSITE — <https://www.bsd111.org/>



Illinois Association
of School Boards

This Professional Superintendent Search is being conducted by the Illinois Association of School Boards, Carmen I. Ayala, Ph.D., Consultant Executive Searches, (630) 629-3776, ext. 1243.

GENERAL INFORMATION ON THE DISTRICT AND AREA

MEMBER OF — AERO Special Education Cooperative; South Cook Intermediate Service Center; Illinois Association of School Boards; PRESS Plus; Burbank Chamber of Commerce

MEDICAL SERVICES— Physicians and clinics are widely available in Burbank and the surrounding area. Advocate Christ Medical Center is a major comprehensive hospital & emergency room located in Oak Lawn, just south of Burbank. Burbank is also home to the Stickney Township Public Health District Clinic which provides free medical services and health programs for residents.

CULTURAL —Burbank is unique due to it's proximity to the City of Chicago while also maintaining a small town vibe. There are many residents who've lived here for generations and are strongly rooted in the community.

Burbank is also a multicultural suburb with a very strong population of first-generation immigrant families. In addition to English, our top languages spoken at home are Spanish, Arabic, Polish, Vietnamese, and Urdu.

RECREATION — Burbank Park District is host to many parks and playgrounds throughout Burbank. Their Fusion Recplex has a fitness center, exercise classes, gymnasiums, and space to lease for events. The park district also has an outdoor water park, dance program, gymnastics program, sports, and summer camp. They host a variety of community events throughout the year, with support from the City of Burbank, such as Party in the Park, Police National Night Out, Haunted House, Winter Fest, and other seasonal and holiday events. Burbank is also home to the Louis S. Viverito Senior Center for residents of Stickney Township, which offers meals, activities, and transportation services. There are also numerous youth activities in Burbank such sports leagues & clubs, Scouts, and activities hosted by Reavis High School.

Additionally, the City of Chicago hosts a plethora of recreational opportunities such as museums, concerts, major sporting events, sightseeing, and dining.

PLACES OF WORSHIP — Burbank has numerous churches representing various Christian denominations as well as active places of worship for Islamic and Buddhist community members.

RETAIL — Numerous shopping centers and strip malls are located throughout Burbank. Chicago Ridge Mall is a full-scale indoor mall located in Oak Lawn bordering Burbank to the south.

COLLEGES — Moraine Valley Community College and St. Xavier University

INDUSTRY — Bedford Park is a heavy industrial suburb along the northern border of Burbank.

FINANCIAL DATA

EAV.....	\$1,083,944,037
Bonds Outstanding.....	\$ 51,025,000
Total Budget Revenue.....	\$ 75,020,846

TAX RATE —

Education.....	0.0264
Operations & Maintenance.....	0.0055
Transportation.....	0.0015
Working Cash.....	0.0000
I.M.R.F.....	0.0000
Tort Immunity.....	0.0000
Bond & Interest.....	0.0000
Life Safety.....	0.0000
Social Security.....	0.0000
Lease.....	0.0000
TOTAL.....	0.0334

THE BOARD OF EDUCATION

The Burbank SD 111 Board of Education is comprised of citizens dedicated to providing the best education possible for every student it serves. Board members establish sound written policies and expect the superintendent to function as the chief executive officer in implementing those policies.

Name	*Years
Marissa Swistowicz, President.....	3
Thomas Jansen, Vice President.....	7
Agnieszka Dabrowski, Secretary.....	5
Jessica Thomas, Board Member.....	11
Gregory Komperda, Board Member.....	2
John Schuetz, Board Member.....	1
Jeniz Greene, Board Member.....	1

**Years served on the Burbank SD 111 Board of Education.*

IDEAL CANDIDATE

Candidates will be evaluated on their professional merits and successful experience that demonstrates a good match for the district, with emphasis on the following, specified by the Board of Education. The Superintendent of our district should be an educational leader who:

- Has character traits such as integrity, calm professional temperament, respect for all.
- Ensures an INCLUSIVE, SAFE SCHOOL ENVIRONMENT.
- Has excellent written and verbal COMMUNICATION SKILLS / is genuinely COLLABORATIVE.
- Fosters a PROFESSIONAL CULTURE FOR EDUCATORS focused on engagement, accountability, and empowerment.
- Develops and supports rigorous, clear systems for CURRICULUM, INSTRUCTION, and ASSESSMENT.

Burbank School District 111 seeks an accomplished educational leader who leads with integrity, respect, transparency, and a collaborative spirit. The next superintendent will be a visible and approachable leader who builds trust, values and empowers educators, fosters safe and inclusive schools, and promotes equity so all students can thrive. The successful candidate will bring strong communication and instructional leadership skills, sound and pragmatic decision-making, and the ability to engage the Board of Education, staff, families, and community in advancing a shared vision for the future of District 111.

Teaching, Principal, Administrative experience preferred.



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