

FINANCIAL DATA

EAV.....	\$ 271,436,836
Bonds Outstanding	\$ 32,930,700
Annual Revenue from CSFST\$.....	\$ 840,000
TAX RATE —	
Education	1.7865
Operations & Maintenance	0.4903
Transportation	0.2370
Working Cash.....	0.0425
I.M.R.F.....	0.0425
Tort	0.0981
Debt Services	0.5968
Lease.....	0.0850
Health Life Safety.....	0.0245
Social Security	0.0916
Special Education	0.6864
TOTAL	4.1812

THE BOARD OF EDUCATION

The New Berlin CSD 16 Board of Education is comprised of citizens dedicated to providing the best education possible for every student it serves. Board members establish sound written policies and expect the superintendent to function as the chief executive officer in implementing those policies.

Name.....	*Years
Stephanie Neuman, President.....	6
Bill Marr, Vice President.....	6
Jenny Mann, Secretary.....	4
Josh Beard, Board Member	3
Jerry Bishoff, Board Member	2
Jason Arndt, Board Member	3 mos.
Abby Griffith, Board Member (Appointed).....	2 mos.

**Years served on the New Berlin CUSD 16 Board of Education.*

IDEAL CANDIDATE

Candidates will be evaluated on their professional merits and successful experience that demonstrates a good match for the district, with emphasis on the following, specified by the Board of Education. The Superintendent of our district should be an educational leader who:

- Fosters a professional culture for educators.
- Develops and works cooperatively/effectively with Board of Education.
- Facilitates meaningful and ongoing family/community engagement.
- Has finance/budget expertise.
- Ensures an inclusive, safe school environment.
- Excellent written and verbal communication skills/collaborative.

Previous successful teaching and administrative experience is required.

Previous successful superintendent experience is preferred.

In district residence is preferred but not required.

APPLICANTS ARE REQUESTED NOT TO CONTACT BOARD MEMBERS.

New Berlin CUSD 16 is an equal opportunity employer and the Illinois Association of School Boards is an equal opportunity employment search agency.

APPLICATION INSTRUCTIONS

IASB has an online application process and does not accept mailed, emailed, hand-delivered or faxed application packets.

Please begin your application process at: <https://iasb.myrevelus.com>

Applicants will need to establish a username and password. Applicants will be asked to give consent to a limited background inquiry. Completed responses to statements identified in this announcement will be required.

All applicants must apply online by 12:00 p.m. (CST) September 21, 2025 and upload the following **PDF documents** to receive consideration:

1. A **formal letter of application** indicating your desire to be a candidate for this position.
2. A **formal resume** that includes a summary of achievements in all education positions, educational vision, and goals, personal leadership philosophy and reasons for your interest in this position.
3. At least **three recent letters of reference dated within the last three years.**
4. **Copies of transcripts** from each college/university attended. **(Please redact/remove your social security number and birthdate before uploading any of these items).**
5. **Proof of qualification and licensure to be a superintendent in the state of Illinois** (copy of the administrative licensure with all related endorsements*) or other evidence showing qualification to be a superintendent in another state. **(Please redact/remove your birthdate before you upload this document).**

ALL UPLOADS MUST BE IN PDF FORMAT.

*Information on certification and licensure can be obtained by contacting the Illinois State Board of Education, Department of Educator Effectiveness, 100 North First Street, Springfield, Illinois 62777 or by visiting the ISBE website at www.isbe.net.

Announcement of Vacancy
Superintendent
New Berlin CUSD 16



MISSION STATEMENT

The Mission of CUSD #16, in partnership with parents and community, is to provide quality educational opportunities, resources, and encouragement necessary for our students to... 1) Achieve their personal best academically and socially; 2) Become responsible and productive citizens; 3) Learn from and adapt to an ever-changing society.

July 2025

ANNOUNCEMENT OF VACANCY

The Board of Education of New Berlin CUSD 16, New Berlin, Illinois is seeking qualified applicants for the position of Superintendent. The Board wishes to select a superintendent who will begin work on July 1, 2026.

A multi-year employment contract is expected to be negotiated with the final candidate. Salary and benefits will be based on experience and expertise with a salary range expected to be \$140,000 to \$160,000 and benefits expected to include health insurance, life insurance, sick days, personal days, vacation days, professional dues, and TRS pension.

GENERAL INFORMATION ON THE DISTRICT AND THE AREA

LOCATION – Located 22 miles west of Springfield and 23 miles east of Jacksonville, the district was originally established in 1915. In 1948, it became known as New Berlin CUSD #16. The district offers the unique advantages of both rural settings and access to nearby mid-sized cities. CUSD #16 - population is 5,866 (2023 per CensusReporter.org) and 152 square miles. The District includes the towns of Berlin, Curran, Loami, part of Chatham, and Alexander (located in Morgan County), and the west side of Springfield..

TYPE — PreK-12; 860 Students.

OFFICE — 600 N. Cedar Street, New Berlin, IL 62670. (Inside New Berlin Elementary)

STAFF — 3 Principals, 1 Elementary Assistant Principal, 68 Teachers, 95 Support Personnel.

CENTRAL OFFICE PERSONNEL — Superintendent, Chief School Business Official, Administrative Assistant to the Superintendent/ Board Recorder, Accounts Payable Clerk, Business Office Administrative Assistant.

CURRICULUM — All curriculum is aligned with the Illinois Learning Standards. The core curriculum areas underwent curriculum reviews

in order to have updated curriculum resources. The district has a strong Pre-K program. The K - 5 elementary school is a self-contained classroom with an average of three classes per grade level. The elementary school is a Title I school and students participate in band, music, art, library/STEM, and physical education. The junior high students have a 90-minute block of ELA in addition to a variety of being able to take two elective classes. High school students have dual credit opportunities and elective opportunities in Agriculture, Business and Technology, and Family and Consumer Science. All students have 1:1 access to Chromebooks.

SPECIAL PROGRAMS — High School offers dual credit partnership with Lincoln Land Community College in addition to over 20 programs held at Capital Area Career and Sangamon CEO program. MTSS, a multi-tiered system of support, is used to address academic, social, emotional, and behavioral deficits with the support of two district social workers and an elementary reading interventionist. Preschool for All programming provides six classrooms for 3 and 4-year olds.

SPECIAL SERVICES — The district is part of the Sangamon Area Special Education District (SASED) where all the needs of students are overseen, coordinated, and monitored. The district ensures that each student’s needs are met in the least restrictive environment in order for them to be successful.

FACILITIES — District Office (located in the Elementary School), Elementary School (PreK-5th), Junior High/High School (grades 6 - 12) building occupy the same building with JH upstairs and HS downstairs. The bus garage houses the transportation office and mechanic space.

TRANSPORTATION — The district owns and operates its own buses and other vehicles.

FOOD SERVICES — The district operates its own food service program offering federal reimbursable lunches and breakfast. The elementary kitchen is engaged in working with Beyond Green Sustainable Food Partners.

DIST. WEBSITE — www.pretzelpride.com

MEMBER OF — Illinois Association of School Boards, Capital Area Career Center, Sangamon Area of Special Education District, Illinois Elementary School Association, Illinois High School Association, Illinois Principals Association, Illinois Association of School Administrators, Illinois Association of School Business Officials.

MEDICAL — HSHS St. John’s Hospital, Memorial Medical Center, Springfield Clinic, SIU School of Medicine, Passavant (Jacksonville).

CULTURAL – Abe Lincoln Presidential Museum, Illinois State Museum, State Capitol, YMCA, Knight’s Action Park, Lincoln Memorial Gardens, Illinois State Fair, Sangamon County Fair (in New Berlin), Springfield Park District, Scheels Sports Park at Legacy Pointe, Lake Springfield, and Lake Sangchris.

RECREATION — A wide range of recreational activities are available in the surrounding communities. These include golfing, swimming, ice skating, sports, fishing, and boating.

PLACES OF WORSHIP — There are many faith-based organizations within the school district and nearby. Local congregations are very supportive of the work of our schools.

RETAIL — The surrounding small towns, Springfield, and Jacksonville offer a wide range of retail opportunities. These include hardware, auto, electronics, boutiques, clothing, jewelry, nurseries, home goods, furniture, floral, pets, and much more.

COLLEGES — Lincoln Land Community College, University of Illinois - Springfield, Illinois College (Jacksonville), Southern Illinois University Medical School.

This Professional Superintendent Search is being conducted by the Illinois Association of School Boards, Matt Brue, Consultant, Executive Searches, (217) 528-9688, ext. 1149

PROJECTED TIMELINE

Application Deadline
September 21, 2025 by Noon (CST)

Candidates Presented to Board:
October 2025

Board Interviews Candidates:
October 2025

New Superintendent Appointed:
By the end of December 2025

New Superintendent Begins:
July 1, 2026

Applicants will be required to provide responses to the following online application statements:

1. Describe your experience in curriculum development and instructional implementation.
2. Describe your experience in school finance and budgeting.
3. Describe your experience in developing and monitoring goals for school improvement.
4. Describe your experience in building and sustaining productive relationships with stakeholders (board, staff, students, parents and community members).
5. Describe your experiences in working with a diverse population (socio-economic, cultural, ethnic, etc.).
6. Having read the ideal candidate section of the announcement of vacancy, why do you feel you are a match for this district?
7. Are you aware of the residency requirement for this position; if applicable?